



# Tucker Middle School Band Boosters Executive Board Meeting

tuckermiddlebandboosters@gmail.com

Meeting Date: 08/10/2021

Time: 5:30 PM

Location: Longhorn Steakhouse

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## Call to Order

- 5:43 pm by Cheryll Parker

## Attendance

- Cheryll Parker
- Fawn Connor-Stroud
- Melissa Goodnight
- Jerimiah Goodnight
- Min Kang

## Secretary's Report

- Minutes emailed to group for approval prior to meeting
- M. Goodnight moved to approve minutes from the general meeting on 7/14/2021 and the budget meeting on 7/29/2021, all in agreement

## President's Report

- Bylaws
  - Board needs to approve the bylaws by August 15<sup>th</sup> so we can post it on the website for 14 days before it can be voted on at the August 31<sup>st</sup> general meeting
    - Issues with bylaws that need addressed include: 501c (3) exemption has been filed, but we need to alter some of the financial language along with any issues with the 501c (3)
    - C. Parker moved to remove membership card requirement and corporate seal in bylaws, all agreed
- Budget
  - Transportation: We will have a bus credit in the amount of \$5,750 from the bus line for traveling per Justin at All State Tours
  - Budget has changed, bought supplies and books on 8/10 (see New Business), current bank balance as of 5:43 pm is \$9,984.99
- Vendors
  - Still waiting on an approved vendors still waiting on approved list
- Fundraisers
  - Yankee Candle is out of business for fundraising. World's Finest Chocolate is our best option for now. M. Kang moved to start selling World's Finest Chocolate on September 1. All agreed.

- Meeting Dates
  - Still working on executive board meeting dates, we are waiting on the approved abbreviated calendar
  - Curriculum night will be time slots by grade level but still in person
  - C. Parker moved to hold the August General Meeting virtually on August 31<sup>st</sup> at 7:00 pm, all agreed
- Tucker Day Parade
  - Usually we do two performances, but we still need approval to participate
  - While we are waiting for Tucker Days schedule, we assume we will have an 8 am to noon time slot for a stage performance
  - M. Kang suggested whole band won't be ready by then, but drumline will be ready (less than 15 kids)
  - We will need refreshments and apparel ready for drumline for that day
  - C. Parker suggested going in with Tucker High School for that performance, M. Kang will reach out to them
- Football Performance
  - Saturday, September 25<sup>th</sup>
  - Waiting on confirmation from Dr. Cunningham
  - Transportation will be local country, M. Kang will request it
- Cookout (Right after the football game)
  - Discussion on moving it from the school to a local park: Contact Tucker Rec (Fitzgerald field, Henderson Park, Bryson Park, etc.), rent a pavilion at Stone Mountain Park, look into Tucker Rec Center – Has to be a place with enough grills for the food and somewhere for everyone to eat
  - M. Kang suggested menu: Beef, turkey, and veggie patties, hot dogs, chips, salads, etc. That is what they normally do.
  - C. Parker suggested possible food trucks, will look into that
- Instrument Rental Form
  - M Kang will scan what she has and if it works, we are good, \$50 for instrument rental (Note: We cannot call it “rental,” must call it “Maintenance Fees”)
- Band Dues
  - 6<sup>th</sup> at \$90
  - 7/8<sup>th</sup> at \$110
  - C. Parker proposed a due date of October 29<sup>th</sup>, all agreed
- Apparel
  - Band t-shirts: \$6.25/shirt sell them for \$12 or 2/\$20, 100% heavyweight cotton t-shirts, Vegas Gold
  - Tuxedo shirts are \$13/ea. no min, hoodies price changes based on quantity we have 50 hoodies, if we order a min. of 70 the band hoodies are 18.25/ea.
  - Drawstrings bags 3.00/ea.
  - Silicone wristbands are .75/ea. (300 min.)
    - M. Kang wants wristbands to pass out to kids at the feeder schools. They should say: TMS Band, C. Parker will order 8/11
  - Discussed room in budget for socks, M. Kang would like white socks with design on them
  - Discussed possibility of having face masks, split masks, or just masks to wear for before and after performance

## **Director's Report**

M. Kang reported that there are 90 students total in band as of 8/10. She plans to continue recruiting until Friday, August 28<sup>th</sup>.

- There are currently 28 sixth graders, 29 seventh graders, and 33 eighth graders, numbers are growing

M. Kang reported that last week went well. The 7<sup>th</sup> and 8<sup>th</sup> grade students started playing on 8/10. Next week they will start pre-diagnostic tests.

M. Kang is requesting items for classroom like Lysol wipes, paper towels, etc. She is requesting one item from each student. She is also requesting a shield for her classroom. Will talk with Dr. Cunningham, otherwise look at Band Boosters for the money.

## **Treasurer's Report**

J. Goodnight reported bank balance as of 8/9: \$12,143.78

- Invoices presented for board approval
  - o Invoice in the amount of \$177 for board polo shirts. Check made out to Atlanta Image Line Inc. signed by Cheryl Parker and Jeremiah Goodnight.
  - o Polos were ordered in the 2020/2021 school year. Motion to adjust the balance from 20/21 budget to reflect polos. Motion approved.
- Motion to add 25 students for maintenance fees (rental) for this year in revenue, motion approved.
- Discussion regarding revenue questions
  - o Attire has revenue: Is it based on friends and family? C. Parker confirmed it is for what we need to order at \$48 per kid, plus tax which is \$4300.
  - o We do have items on hand that we can use for selling to friends and family. Motion to leave it at \$3,000 because of this inventory, motion approved.
  - o What is the equipment fee? It is for lost/replaced instruments, etc. leave it at \$500
  - o Banquet shows a \$500 revenue, that is because kids get in free with one person, but they have to pay for additional guests up to two additional guests
  - o Fundraisers: There is a line for revenue in fundraisers in the amount of \$2000. C. Parker will call Stephanie and ask about that, but she thinks it is from Yankee Candle

## **Communication**

C. Parker has an e-blast set for this week to include the syllabus, practice log, rehearsal schedule, and information regarding the general meeting on August 31<sup>st</sup> at 7pm via Zoom. She will add the need for volunteers, including for grade parent volunteers for 6/7<sup>th</sup> grades. E-blast will go out on website, email, and Facebook.

## **New Business**

- Face masks
  - o Can get for \$6.00 min of 100, if we do 50 masks, they are \$7.25. We can sell for \$10.
  - o M. Kang suggested not to use the split masks, just take them down when performing then pull them back up. C. Parker suggested parents still might want the split mask option. Tabled mask discussion until next meeting.
- Supplies ordered on 8/10
  - o Purchased binders from staples: \$241.05
  - o Books: \$1,685.64

- o Musician's friend, reeds, other supplies: \$232.10
- o Still need combination locks, electric three ring hole puncher, bell covers, split masks (if we decided to purchase them)
- Final bank balance after books and supplies purchase on 8/10 is \$9,984.99
- PayPal link is down, C. Parker pulled it so no one paid band dues (can't collect money until 9/1). M. Kang advised to open the link back up

### **Adjournment**

Meeting adjourned at 6:57 pm